

June 27, 2018

Chairman Duffy called the regular meeting to order at 8:30 a.m. in the Supervisors chambers, with all members present. Zinnel moved Behn seconded motion to approve June 13, 2018 meeting minutes. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Behn moved Zinnel seconded motion to approve the agenda with the addition of signing Health Reimbursement for partial self-funding of Boone County Health Insurance Agreement . NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve request by Pam Grundstad for permission to allow Bible reading on courthouse lawn for July 14, 2018 beginning at 7:14 a.m. to celebrate Bible Reading Day. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

John Grush, County Services Coordinator presented departmental updates.

Behn moved Zinnel seconded motion to Regional Statements of Understanding for employment of Regional Community Services Staff as follows. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

<u>Employee</u>	<u>Position</u>	<u>% of wages & benefits</u>
John Grush	Compliance Officer	100%(of 0.4 FTE)
Brandi Kansalaar	Administrative Support	100%(of 1.0 FTE)
Jessica Matlage	Administrative Support	88% (of 1 FTE)
Dee Dorsey	Service Coordinator	100%(of 1 FTE)
Kim Schomaker	Service Coordinator	100%(of 1 FTE)
Alice Kenney	Administrative Support	100%(of .75 FTE)
Chris LaHammer	Administrative Support	100%(of .25 FTE)

Behn moved Zinnel seconded motion to approve final Case Management payouts to Madison (\$53,041.04) and Hamilton (\$52,760.28) Counties. Boone County will remain responsible to for any unemployment obligation for closing of Case Management unit; will pay the FY2017 cost settlement when billed by State of Iowa and \$524.94 due for a services audit that showed services in the amount of \$524.94 were provided in excess of services authorized. Final estimated funds due Boone County is \$270,755.00. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve FY2018-2019 software and support agreement with Solutions Inc of Spencer Iowa. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to authorize Eric Sloan to certify to Windstream the county has no interstate phone lines. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve pay adjustment for Kaitlynn Moran, Office Assistant/Clerk in County Auditors' Office to \$37,044.00 per annum effective June 20, 2018. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve pay adjustment for Jessica Berg, Sheriff Office Manager to \$37,044 per annum effective June 22, 2018. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve pay adjustment for Joshua Dykstra, Seasonal Park Ranger/Aide conservation Department to \$11.00 per hour effective June 17, 2018. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve signing FY2019 mail machine agreement with Boone County Clerk of Court. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to table until final year end numbers are available County Conservation Board's request to transfer the remaining funds from the FY2017-018 Conservation Board budget to the Conservation Trust Fund. NO: None. YES:

Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve signing Boone County Jail medical services agreement between Boone County and Dr. Josh Anderson. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Board reviewed and discussed class Action Opt-In notice regarding class action suit to recover additional sums under Payment in Lieu of taxes for fiscal years 2015, 2016 and 2017. Board decided not to participate in action.

Consider July 1, 2018 salaries for VA Director and Boone County Sanitarian – These will be approved July 2 as status form

- Steve Cunningham salary \$38,420.20
- Jeremy Stahr salary \$45,911

Zinnel moved Behn seconded motion to set Jeremy Stahr, Boone County Sanitarian FY2019 salary as follows, current salary X 1.0225 plus a \$2,000 =\$45,911.00 per annum. NO: Duffy. YES: Behn and Zinnel. Motion approved.

Jeremy Stahr, County Sanitarian presented salvage yard permits for approval.

Zinnel moved Behn seconded motion to approve signing salvage yard permits for FY2018-2019 as follow. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

<u>Permit #</u>	<u>Issued to</u>	<u>Address</u>
2018001	David Garreans	2269 Angus Ave., Perry
2018002	Archie Bell	980 Quartz Ave., Boone
2018003	Dennis Wisecup	615 210 th St., Ogden
2018004	Mickey Pickett	70 C Ave, Payton
2018005	Jerry Newman	2077 Rose Rd., Madrid

Lois Powers, Landfill and Recycling Administrator presented departmental update.

Board will approve status sheet as part of July 2, 2018 meeting minutes FY2018-2019 salary for John Roosa, Recycling Transfer Station Manager and Environmental Educator of \$50,460.80.

Zinnel moved Behn seconded motion to approve secondary road claims #22921 to #22938 and other claims # 151526 to # 151701 totaling \$343,680.74 and issuance of warrants #36400 to #36572 in payment of said claims. Handwritten warrants #36231 to #36232 totaling \$116.27 are hereby approved for publication. The grand total approved for publication is \$ 343,797.01. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve drainage claims #425 to #427 totaling \$3,788.32 and issuance of drainage warrants #613 to # 616 in payment of said drainage claims. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to authorize Auditor to sign Health Reimbursement for partial self-funding of Boone County Health Insurance Agreement . NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Zinnel moved Behn seconded motion to approve Boone County resolution 2018 -16 to amend appropriations of capital Projects service area as follows. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

RESOLUTION NO. 2018-16

RESOLUTION SUMMARY – APPROPRIATION AMENDMET OF CAPITAL PROJECTS SERVICE AREA FOR FISCAL YEAR 2017-2018

Whereas Code of Iowa 331.434.6 states "The Board (of Supervisors) shall appropriate by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the Board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriation for a county officer or department of more than 10% or \$5,000, whichever is greater

Whereas the original budget for FY2017-2018 adopted March 8, 2017 proposed Capital Project Expenditures for county of \$1,510,000, and

Whereas the FY2017-2018 county budget amendment for FY2017-2018 adopted May 9, 2018 amended the capital project service area to \$1,573,000.

Therefore be it resolved that the capital project service area appropriations be adjusted as follows:

Appropriation as of May 9' 2018 budget amendment

Secondary Road Construction	\$1,510,000
Public Safety Communication Proj	\$ 63,000
Total appropriation	\$1,573,000

Appropriation after this resolution	
Secondary Road Construction	\$1,482,800
Public Safety communication Proj	\$ 90,200
Total appropriation	\$1,573,000

Zinnel moved Behn seconded motion approve letter of support for Boone County Conservation's application for the State of Iowa Recreational Trails Grant. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Scott Kruse, Boone County Engineer presented departmental update.

Behn moved Zinnel seconded motion to approve Resolution 2018-15 establishing 45 mph speed limit on Quartz ave north of Industrial Park Road as follows. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Boone County Resolution 2018-15

RESOLUTION FOR ESTABLISHING SPEED limit

Whereas, the Board of Supervisors is empowered under authority of the Iowa Code Sections 321.225 and 321.285 of the Code of Iowa, to determine upon the basis of an engineering and traffic investigation, that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

Whereas, such an investigation has been requested and has been completed by the Boone County Engineer.

Now Therefore Be It Resolved by the Board of Supervisors of Boone County that the speed limit be established and appropriate signs be erected at the location described as follows:

Beginning at the intersection of Industrial Park Road/200th Street and Quartz Avenue, extending a distance of 5,228 feet to the North on Quartz Avenue to 190th Street (E26). This 5,228 feet stretch to be established as a 45 mile per hour speed limit zone.

Board reviewed and placed on file county engineers letter to Alan Sparks dated June 21, 2018.

Discuss assessment of DD93 and DD137

- Both of these projects are to be reclassified and may have additional acres annexed
- Board asked auditors office not send any drainage assessments for 2018 for either of these active project.
- Board believes to accurately assess the % benefit correctly we need to wait until the new classification is done in these 2 districts

Behn moved Zinnel seconded motion to confirm the following drainage project awards: Bids for DD #169 low bid Ubben Tiling \$609.20, other bid Jet Drain \$2,800.00; DD #158 low bid Ubben Tiling \$590.00, other bid Jet Drain \$1,400.00. NO: None. YES: Duffy, Zinnel and Behn. Motion approved.

Duffy adjourned regular meeting at 12:45 p.m..

These minutes were approved July 2, 2018.

Philippe E. Meier
Boone County Auditor

Boone County Claims Listing
For June 27th, 2018

General Basic Fund	
Salary-Regular Employees	
Michael J Kieffer	49.27
Jeff D Kuehl	49.27
Personnel Hiring Expenses	
Boone Co Family Medicine	30.00
Board of Health	
Home Care Services	103.25
Safety Items	

Hearing Services of Iowa	50.00
Stationery & Forms	
Card Services - VISA	127.00
Des Moines Stamp Mfg Co	16.80
Innovative Office Solutions, L	50.00
Iowa Secretary of State	60.00
Stone Printing	1120.17
Wal-Mart Community	104.87
Magazines, Period. & Books	
Thomson Reuters	794.35
Office Expense	
Card Services - VISA	10.02
Safety & Protect. Supplies	
Card Services - VISA	47.50
Total Choice Shipping	57.81
Wearing Apparel & Uniform	
Bob Barker Co	121.01
Galls	736.92
Aftin R Haman	63.59
DHS Building Maintenance	
Dick's Fire Extinguisher	45.00
Overton Cleaning	810.00
Chore Services	
IMPACT	3750.00
Food & Provisions	
Plastocon, Inc	62.12
Polk Co Treasurer	620.00
Rent Payments	
McRentals	375.00
Utilities Payments	
Alliant Energy	500.03
City of Boone	174.83
Sheriff Transportation	
Boone Co Sheriff	573.50
Funeral Services	
Schroeder-Stark-Welin Funeral	750.00
Shelter Care	
Youth & Shelter Service	2892.30
Board Proceedings	
GateHouse Media Iowa	716.11
Employee Mileage & Subsistence	
Card Services - VISA	179.64
Steven W Cunningham	1371.80
Lisa S Hull	39.80
Daniel J Kolacia	259.00
Matthew J Speers	550.29
Telephone Services	
Steven W Cunningham	360.00
Matthew J Speers	120.00
Windstream	1481.03
Depositions	
Jane Fitzgerald	337.75
Malloy Reporting Service	197.90
Care of Prisoners	
Bob Barker Co	200.68
Boone Co Hospital	851.63
Central IA Juvenile Detention	6240.00
Jon L Sunstrom, DDS, PC	278.00
Data Processing Services	
Foxit Software Incorporated	1193.30
InfoBunker	90.00
Internet Serv United Network	335.00
Windstream	28.00
Educational & Training Service	
Card Services - VISA	149.00

Iowa County Attorneys Associat	650.00
Iowa State Assoc of Counties	210.00
Penny J Vossler	62.78
Engineering Services	
ISG Field Services, LLC	7188.22
Legal & Court-Related Services	
Card Services - VISA	444.84
Cherokee Co Sheriff	47.50
Dallas Co Sheriff	51.06
Amanda M Hanson, CRS, RMR	52.50
Renaye Lindgren	94.00
City of Madrid	30.00
Marion County Sheriff	39.24
Polk Co Sheriff Civil Division	93.27
Story Co Sheriff	48.08
Medical & Health Services	
Boone Co Hospital	1072.42
Dr Caleb Glawe	550.00
Polk Co Medical Examiner	840.05
State Medical Examiner	1640.50
Scott Thiel	850.00
Electric Light & Power	
Midland Power Cooperative	6503.30
Water Use	
City of Boone	1156.52
MV Equip Rep Outside Serv	
Condon's Services Ltd.	1026.00
Freedom Tire	582.20
Building Repair	
Enterprise Electric, Inc.	3770.10
Fixed Plant Equipment Repair	
Pritchard Brothers, Inc	274.50
Office Equip & Furn.Rep.	
Ames Tribune	61.00
Daniel J Kolacia	64.45
Radio & Related Equip. Repair	
Iowa Dept of Public Safety Fin	3030.00
Well Capping	
David & Sarah Byrd	66.70
Craig Peterson	34.13
Larry Stumbo	367.89
Tort Liability Ins.	
ICAP	45.61
Dues & Memberships	
Aging Resources of Central Iow	500.00
Card Services - VISA	310.00
Contrib.-Other Gov.&Organ	
A C C E S S	2500.00
Boone Co RSVP	1890.00
Steven W Cunningham	566.05
IMPACT	5000.00
Alice B Kenney	182.18
K W B G	580.38
Juvenile Detention Services	
Central IA Juvenile Detention	850.00
Other / Misc Expense	
Windstream	2.07
Investigation Expense	
Card Services - VISA	43.15
Networkfleet, Inc.	13.00
Wal-Mart Community	83.10
Contract Services	
Presto-X Company	82.00
Summit Companies	415.00
Central Air Condit.Sys	

Halvorson Trane	6281.00
Capital Improvements/Maint	
REPNET, Inc.	740.50
R J Thomas Mfg. Co.	5425.50
Equipment Purchases	
Card Services - VISA	424.82
Data Processing Equip.	
Card Services - VISA	359.95
Combined Systems Tech, Inc	14184.50
InfoBunker	413.52
Motor Vehicle	
Stew Hansen Dodge City	24822.00
Office Equipment	
Combined Systems Tech, Inc	3272.70
Gen Supp Fund	
Election Supplies	
Card Services - VISA	184.48
Evangelical Free Church	100.00
Printing of Ballots	
GateHouse Media Iowa	450.33
Employee Mileage & Subsistence	
Beth A Isvik	34.00
MH-DD Services Fund	
John W Grush	80.48
Telephone Services	
Brandi Kanselaar	180.00
Rural Serv Basic Fnd	
Misc. Reimb to Other Gov	
Boone Co Engineer	6797.60
Herbicides/Dust Cont. Chemical	
Van Diest Supply Company	3440.00
Official Pub.& Legal Not.	
GateHouse Media Iowa	36.88
Telephone Services	
Windstream	37.09
MV Equip Rep Outside Serv	
Sprayer Specialties, Inc	146.18
Animal Bounties	
Boone Area Humane Society	1581.00
Other / Misc Expense	
Boone Co Family Medicine	181.00
UnityPoint Clinic	42.00
Secondary Road Fund	
Cover Aggregate & Sand	
Boxholm City Clerk	264.68
Fraser City Clerk	390.60
Iowa Dept of Natural Resource	175.00
Martin Marietta Aggregates	1891.45
Pilot Mound City Clerk	615.27
Traffic & Street Sign Material	
Iowa Dept of Transportation	258.12
Fuels	
Key Cooperative	19428.89
Safety Items	
Boone Co Family Medicine	27.00
CINTAS First Aid & Safety	122.42
UnityPoint Clinic	42.00
Official Pub.& Legal Not.	
GateHouse Media Iowa	16.29
Telephone Services	
Windstream	192.24
Electric Light & Power	
Alliant Energy	368.24
Midland Power Cooperative	87.96
Water Use	

City of Boone	118.28
Xenia Rural Water District	146.29
MV Equip Rep Outside Serv	
All Star Auto Glass	234.00
Reap Revenue	
Capital Improvements/Maint	
Gannon RE & Consulting Trust	50516.64
Task Force	
Task Force Expense	
Card Services - VISA	1041.10
Jail Commissary Fund	
Wearing Apparel & Uniform	
Card Services - VISA	69.03
Reserve Deputy Fund	
Other / Misc Expense	
Boone Co Family Medicine	181.00
Capital Projects	
Capital Improvements/Maint	
Telecom Product Profiles, LLC	17400.00
E911 Surcharge	
Official Pub.& Legal Not.	
Wilcox Printing & Publishing	39.48
Telephone Services	
CenturyLink	405.30
InfoBunker	150.00
Miscellaneous Expense	
Priority Dispatch	2505.00
Emergency Management	
Utilities Payments	
City of Boone Character Counts	26.30
Telephone Services	
Windstream	109.44
Co Conserv. Trust	
Capital Improvements/Maint	
Gannon RE & Consulting Trust	14250.00
County Assessor Fund	
Postage & Mailing	
US Post Office	1000.00
Telephone Services	
Windstream	66.19
Educational & Training Service	
Perry L Blackman Jr	122.34
Iowa State Assoc of Counties	210.00
ISAA Sec-Tres State Assoc Wayn	650.00
Lisa A Zenor	8.72
Landfill Trust	
Ground Water Tax Expenses	
American Marketing & Publishin	1775.00
City of Boone	202.71
GateHouse Media Iowa	777.75
Genesis Development	272.60
Mid American Recycling	2461.10
Wal-Mart Community	45.00
Landfill	
Operating Expense	
ADT Security Systems	258.78
Boone Co Engineer	329.23
Builders FirstSource	63.26
Card Services - VISA	641.59
Cintas	353.00
The Cutting Edge	162.00
G & K Services	361.89
Racom	543.00
UnityPoint Clinic	42.00
Wal-Mart Community	75.00

Recreational Supplies	
The Cutting Edge	27.00
Official Pub.& Legal Not.	
GateHouse Media Iowa	199.00
Employee Mileage & Subsistence	
Card Services - VISA	163.83
Telephone Services	
Midland Power Cooperative	749.11
Windstream	119.48
Accounting, Audit, & Cler.Serv	
Boone Co Auditor	43467.00
Educational & Training Service	
Liberty Tire Recycling, LLC	1778.45
Picketts Salvage	345.00
Engineering Services	
Ahlers, Cooney, P.C. Attn: Moll	229.64
Fixed Plant Equipment Repair	
Card Services - VISA	286.15
Operating & Cons Equip Rep	
Boone Rental	651.26
Central Iowa Truck Repair	219.18
Mid Country Machinery, Inc.	429.18
Dues & Memberships	
Iowa Dept of Natural Resources	64.00
Buildings	
Ray's Doors, LLC	250.00
Leachate Control	
Keystone Laboratories	260.96
Gravel	
Martin Marietta Aggregates	4486.31
Landfill-Lease Sinking Fund	
Landfill Sink Fund	
Boone Co Landfill	22133.53
Health Ins Premium	
Payroll Holding Acct	
BC Treasurer / Flex Benefits	1547.31
Lincoln National Life Ins Co	1519.43
Co Employee Wellness Fund	
Card Services - VISA	1075.15
Grand Total	343797.01
End of Report	