



BOONE COUNTY EMERGENCY MANAGEMENT

909 WEST MAMIE EISENHOWER AVE.

BOONE, IOWA 50036

Phone (515) 433-0592

Fax (515) 432-2489

www.boonecounty.iowa.gov

*Homeland Security
Hazardous Materials
Resource Management
Emergency Response Coordination*

*Prepare
Respond
Recover
Mitigate*

The Boone County Emergency Management Commission will meet on **Wednesday, February 16th, 2022**, at **6:00 PM** at the Boone County EMA Office, 909 W. Mamie Eisenhower Ave. Boone Iowa.

Minutes

1- Call to Order - 1810 hrs.

2- Roll Call/Introductions

A. Members:

Beaver (Ken Elsberry)

Fraser (Steve McClain)

Pilot Mound (Ken Acuff) **X**

Berkley (Ken Gustin)

Luther (Bob Owens)

Madrid (Lane Shaver) **X**

Boone (Steven Ray) **X**

Ogden (Brian Reimers) **X**

Sheriff (Gregg Elsberry) **X**

Boxholm (James Scheuermann)

Boone Co. BOS (Erich Kretzinger) **X**

B. Executive Committee:

a. Boone **X**

Fraser

Sheriff **X**

C. Visitors - None

3- Approval of the Agenda (Action Needed) **Motion by Madrid, 2nd by Ogden - Passed 6-0**

4- Approval of Minutes (Action Needed) **Motion by Pilot Mound, 2nd by Boone – Passed 6-0**

5- Vote on Executive Committee/Chair (Action Needed)

Boone as Chairperson – Nominated by Madrid, 2nd by Ogden – Passed 6-0

Madrid as Vice Chairperson – Nominated by Sheriff, 2nd by Ogden – Passed 6-0

Ogden as Executive Committee member – Nominated by Sheriff, 2nd by Boone Co. BoS – Passed (6-0)

6- Financial Report (Action Needed)

A. Public Meeting – approve budget 2022/2023

Steven Ray opened to the Public at 1818. No members of the public present. Discussion of proposed budget. Kretzinger informed that the Boone Co. BoS had set the max levy rate at 4.5% for the year. Deputy Coordinator Kooiker informed that the EM Budget increase request was 3.8%. Steven Ray moved to come out of the public hearing at 1843 hrs. **A Motion was made to approve the budget as presented by Ogden, 2nd by Sheriff 6-0**

B. Current year financial report

Kooiker presented the current year to date financial report to the board. **Motion by Pilot Mound, 2nd by Madrid 6-0**

7- Old Business

A. Emergency Medical Dispatching Quality Control

Hayes informed the Commission that the auditing was going well and that the percentages continued to trend well over the 80% accuracy mark.

B. Orion Damage Assessment Software

Hayes explained to the Commission that he had attended training on the Orion Software and that he would be reaching out to the Commission members for help identifying individuals in their community to train.

C. Emergency Management Facility

Hayes asked Kretzinger about the status of the ARPA funds request for Emergency Management. Kretzinger informed that our request hadn't been eliminated. Hayes presented a second option to the Commission, the possibility of acquiring a property from the county. Hayes presented the property he had in mind. Discussion was had as to the possibility. Hayes informed the Commission he would continue to look for other options as well.

8- New Business

A. New Coordinator Training

Hayes apprised the Commission of his progress with his training and informed that he was well ahead of the two-year scheduled deadline. Hayes explained that he was working with his Mentor from Story County to ensure all of his training would be done.

B. State Flood Exercise

Hayes explained that Boone County would participate in the State-Wide Flood Exercise planned in May.

C. Traffic Incident Management Training

Hayes informed the Commission that he would be setting up TIMS training for the County for some time this summer.

D. Disaster Recovery and Continuity of Government Plans

Hayes stated that Kooiker and he had been working on a Disaster Recovery/CoG Plan template for any of the cities that were interested. Hayes explained that they had begun working on these plans after the Derecho in summer 2020. It was explained that the idea behind these plans was to help unify the counties recovery in the event of disaster.

9- Open Discussion

A. It was suggested by Kretzinger that Hayes should post a synopsis of the EM Commission meetings on Social Media. The rest of the Commission Agreed.

B. Kretzinger also suggested to Hayes that he come to the Board of Supervisor Meetings to show what Emergency Management does and to better help them understand.

10- Adjournment – Reminder, Next Meeting – May 18th, 2022 at 6:00 PM Motion by Boone, 2nd by Sheriff passed 6-0