

Instrument No. 003667
State of Iowa, Boone County, SS
Filed for Record at 8:00 A.M.
This 17 day of July 2000
Sheryl J. Thul, Recorder, Fees \$ 70 fee
Number of Pages 2

BOARD OF SUPERVISORS
BOONE COUNTY, IOWA

ORDINANCE NO. 30

AN ORDINANCE PRESCRIBING THE GENERAL ASSISTANCE PROGRAM IN BOONE COUNTY, IOWA, AND REPEALING GENERAL ASSISTANCE ORDINANCE APPROVED MAY 23, 1988.

BE IT RESOLVED BY THE Board of Supervisors of Boone County, Iowa:

Section 1. Title: This ordinance shall be known as the "General Assistance Ordinance of Boone County, Iowa."

Section 2. Intent: It is Boone County's position that provision of assistance is a matter of public benefit as well as a statutory duty of the county, and to that end general assistance as defined herein shall be administered to households as identified by General Assistance Manual guidelines. Together this ordinance and the Boone County General Assistance Manual fulfill the duties imposed upon the county by Chapter 252 of the Code of Iowa.

Section 3. Definitions: The definitions of terms used in this ordinance are as follows:

- A. "Board" means the Boone County Board of Supervisors.
- B. "Director" means the General Assistance Director or Designee, appointed by the Boone County Board of Supervisors to administer the county's general assistance program.
- C. "Disabled" means a household member is receiving Social Security Disability or SSI.
- D. "General Assistance" means county payment made on behalf of households for rent, utilities, food, burial and medical services.
- E. "Household" means the person applying for general assistance, (Applicant), that person's spouse, children under eighteen years of age, older children who are dependent on the applicant due to school attendance or incapacity, and anyone else domiciled with the applicant.
- F. "State Papers Program" means the State funded medical care program through the University of Iowa Hospitals.
- G. "Vendor payment" means a County Auditor's warrant to the supplier of goods or services.

Section 4. Eligibility for General Assistance: Eligibility for General Assistance shall be determined on the basis of need as established and verified by the General Assistance Director or Designee according to the guidelines set out in the General Assistance Manual, and shall be determined without regard to race, creed, religion, national origin, sex, or age.

Section 5. General Assistance Manual:

- A. The rules, regulations, standards, and guidelines for administering General Assistance shall comprise the General Assistance Manual.
- B. The General Assistance Manual shall be adopted by resolution of the Board of Supervisors.

not to - Co. Auditor

C. Amendments to the General Assistance Manual shall be by resolution pursuant to Section 331.302 of the Code of Iowa after publication of notice of the proposed change and opportunity for the public to be heard.

D. Copies of the General Assistance Manual shall be available to the public in the office of the Director.

Section 6. Application for General Assistance: Application for General Assistance shall be made to the Director or Designee on forms required. The Director or Designee shall give written notification to the applicant of the decision to grant or deny the application at the earliest possible date, but not to exceed 30 days of the receipt of the completed application and receipt of required verification. Such notice shall include the factual basis for the Director's or Designee's decision and a statement of the right to appeal.

Section 7. Review by the Board: The Board may review the determination of eligibility made by the Director or Designee. If the Board questions any allowance of assistance benefits allowed by the Director or Designee, it shall take no action concerning such allowance until it conducts a hearing. Notice of the hearing shall be given to the applicant in the same manner as if the applicant had taken an appeal. This hearing shall proceed in the same manner as an appeal by the applicant from the Director's or Designee's determination.

Section 8. Appeal: Every applicant, whether granted assistance or not, shall be informed in the Director's written decision of the applicant's right to appeal such decision to the Board of Supervisors.

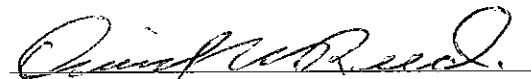
Section 9. Repeal of General Relief Ordinance adopted May 23, 1988. Boone County Ordinance #7 known as General Relief Ordinance approved and adopted May 23, 1988 is hereby repealed.

Passed and approved this 12th day of July, 2000.

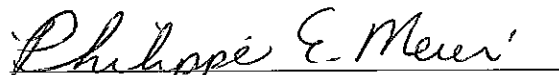
Moved by Olson, second by Lind to approve the first reading of Ordinance No. 30 on June 28, 2000. NO: None; YES: Lind, Reed, Olson. Carried.

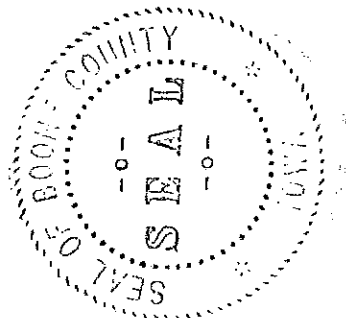
Moved by Olson, second by Lind to approve the second reading of Ordinance No. 30 on July 5, 2000. NO: None; YES: Lind, Olson, Reed. Carried.

Moved by Olson, second by Lind to approve the third reading and adopt Ordinance #30 as presented hereinabove. NO: None; YES: Olson, Reed, Lind. Carried.


David W. Reed, Chairman
Boone County Board of Supervisors

ATTEST:


Philippe E. Meier
Boone County Auditor



Boone County Resolution 00-23 Adopting the General Assistance Handbook/Manual was adopted on August 7, 2000 and recorded in the Boone County Recorders Office on August 7, 2000 - Instrument No. 004060