

Instrument No. 039193  
 State of Iowa, Boone County, SS  
 Filed for Record at 2:15 P.M.  
 This 8 day of Dec. 2003  
 Sheryl J. Thul, Recorder, Fees \$ no fee  
 Number of Pages 5

*Ret. Boone County Auditor*

## ORDINANCE 55

AN ORDINANCE PRESCRIBING THE COUNTY VETERANS BENEFITS PROGRAM IN  
 BOONE COUNTY, IOWA.

BE IT RESOLVED BY THE Board of Supervisors of Boone County, Iowa:

**Section 1. Title:** This ordinance shall be known as the "County Veterans Benefits Ordinance of Boone County, Iowa."

**Section 2. Intent:** It is Boone County's position that provision of County Veterans benefits is a matter of public benefit as well as a statutory duty of the county, and to that end County Veterans benefits as defined herein shall be administered to households as identified by Boone County Veterans Benefits Manual guidelines. Together this ordinance and the Boone County Veterans Benefits Manual fulfill the duties described in Chapter 35B of the Code of Iowa.

**Section 3. Eligibility for County Veterans Benefits:** Eligibility for Boone County Veterans Benefits shall be determined on the basis of need as established and verified by the Veterans Affairs Director or Designee according to the guidelines set out in the Boone County Veterans Benefits Manual, and shall be determined without regard to race, creed, religion, national origin, sex, or age.

**Section 4. Boone County Veterans Benefits Manual:**

A. The rules, regulations, standards, and guidelines for administering Boone County Veterans Benefits shall comprise the Boone County Veterans Benefits Manual.

B. The Boone County Veterans Benefits Manual shall be approved by the Veterans Commission.

C. The Boone County Veterans Benefits Manual shall be adopted by resolution of the Board of Supervisors.

D. Amendments to the Boone County Veterans Benefits Manual shall be by resolution pursuant to Section 331.302 of the Code of Iowa after publication of notice of the proposed change and opportunity for the public to be heard.

E. Copies of the Boone County Veterans Benefits Manual shall be available to the public in the office of the Director.

**Section 5. Application for Boone County Veterans Benefits:** Application for Boone County Veterans Benefits shall be made to the Director or Designee on the forms required. The application shall be processed as per procedure established by the Veterans Commission. Final decision authority rests with the Veterans Commission. The Director or Designee shall give written notification to the applicant of the decision to grant or deny the application at the earliest possible date, but not to exceed 30 days of the receipt of the completed application and receipt of required verification. Such notice shall include the factual basis for the Director's or Designee's decision and a statement of the right to appeal.

**Section 6. Appeal:** Every applicant, whether granted county benefits or not, shall be informed in the Director's written decision of the applicant's right to appeal such decision to the Veterans Commission. The second and final appeal is to the Boone County Board of Supervisors.

Adopted and approved on November 5, 2003 first reading. Yes: O'Brien, Reed, Sorensen. No: None.

Adopted and approved as amended on November 12, 2003 second reading. Yes: O'Brien, Reed, Sorensen. No: None.

Adopted and approved as amended on November 17, 2003 third reading. Yes: O'Brien, Reed, Sorensen. No: None.

We the undersigned certify that this ordinance was approved and adopted by the Board of Supervisors of Boone County on November 17, 2003. This ordinance becomes effective on January 1, 2004

*Albert G. Sorensen*

**Albert G. Sorensen, Chairman**  
**Boone County Board of Supervisors**

*11-24-2003*

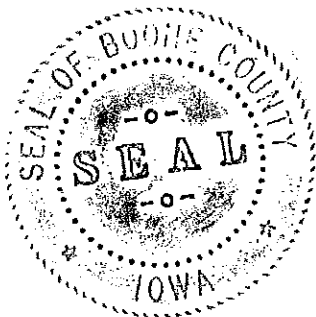
Date

*Philippe E. Meier*  
ATTEST:

*11-24-2003*

Date

**Philippe E. Meier, County Auditor**



see Resolution 03-12 for Handbook

Recorded 12-29-03 Inst. # 039566