

April 15, 2015

Chairman Hollingshead called the regular meeting to order at 8:30 a.m. with all members present. Duffy moved Foster seconded motion to approve April 8, 2015 minutes. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Foster moved Duffy seconded motion to approve tentative agenda. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Supervisors Duffy and Foster reported on meetings that were attended.

Duffy moved Foster seconded motion to table appointment of committee to work on updating Boone County Personnel Handbook as they wished more department heads on committee. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Foster moved Duffy seconded motion to set May 6, 2015, at 10:30 a.m., Board Room Boone County Courthouse as the date, time and place to conduct public hearing to consider vacation of part of Heinrick Drive, located in Industrial Park. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Duffy moved Foster seconded motion to approve City of Boone request for waiver of landfill fees on 65 ton garbage for City of Boone Cleanup June 1, 2015 to June 12, 2015. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Foster moved Duffy seconded motion to approve Boone County Resolution 2015-11 amending charges for distribution and copies for the Boone County Sheriff's office as follows. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

RESOLUTION 15-11

WHEREAS, the Boone County Sheriff's Office handles distribution of file documents and copies requested that fall under the Code of Iowa Chapters 22, 692, 915, 232, & 321 and handles the issuing of Permits to Acquire and,

WHEREAS, it would be in the best public interest for the Boone County Sheriff's Office to adjust the following fees:

- Video/Audio Copy – Disc form from \$20.00 to \$30.00
- Emailing Video/Audio - from \$15.00 to \$25.00
- Rate of hourly for Processing – from \$15.00 to \$20.00
- Addition of a fee for postponing a sale - \$25.00
- Wording of Permits to Acquire from \$10.00 to \$10.00 per year of issuance

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Boone County Board of Supervisors, on this date met in lawful session, that the Boone County Sheriff's Office is hereby authorized to adjust and the charges as follows:

- Video/Audio Disc Copy \$30.00
- Emailing of Video/Audio \$25.00
- Hourly rate for processing copies \$20.00
- Postponement of sale \$25.00
- Permits to Acquire \$10.00 per year of issuance

Duffy moved Foster seconded motion to approve Boone County Employee Status Form hiring Stephen Cunningham, Boone County Veterans Affairs Director, at \$30,000 per annum effective April 13, 2015. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Board reviewed and placed on file Clerk of District Court Report for March 2015.

Russ Stevens, Building and Grounds Superintendant met with the Board for departmental update.

Representatives from Youth and Shelter Services met with the Board for quarterly update.

Foster moved Duffy seconded motion to enter closed session at request of Dan Kolacia,

County Attorney as provided by Code of Iowa 21.5.1c at 10:14 a.m. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Duffy moved Foster seconded motion to resume open session at 10:49 a.m. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

John Grush, CCS met with the Board to discuss Project Safe and the timely filing of reports. Grush also presented a draft position description and discussed the possibility of part time Human Resources Manager for the County.

Scott Kruse, County Engineer met with the Board for a department update.

Duffy moved Foster seconded motion to approve Boone County Resolution 2015-12 which amends and replaces Boone County Resolution 92-7 establishing county standards for accepting rural subdivision roadways into county road system as follows. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

BOONE COUNTY RESOLUTION 2015 - 12

A RESOLUTION THAT AMENDS AND REPLACES RESOLUTION #92-7

WHEREAS, there is a need for providing a standard for construction and improvement for local roads in rural subdivisions in Boone County outside the corporate limits of cities and towns and their establishment as part of the Boone County secondary road system under Chapter 306 of the 2015 Code of Iowa:

NOW THEREFORE BE IT HEREBY RESOLVED that the following requirements shall be and are hereby established as minimum specifications for access streets for new subdivisions in Boone County, Iowa, outside the corporate limits of cities and towns. Said specifications must be met by the sub-divider prior to the incorporation of any access street into the Boone County Local Secondary Road System.

1. The minimum right of way width shall be eighty feet (80') and the minimum diameter at the shoulder line of the turn around on all cul-de-sac streets shall be eighty feet (80'). The city calls for 50' radii surface and 80' radii right-of-way;
2. Finished roadway shall be thirty feet (30') wide (shoulder to shoulder) and side ditches shall be a minimum depth of thirty six inches (36") below finished grade. Ditch bottom width shall be eight feet (8') minimum and shall slope away from the fore slope at the rate of one half inch per foot (1/2"/1'). Back slopes and fore slopes shall be constructed with a 3:1 slope or flatter. All earth excavation and construction of road bed shall comply with Iowa Department of Transportation Standard Specifications at the time of construction;
3. Dirt from side ditches shall be placed on roadway to raise grade line approximately twenty four inches above natural ground level. All surface drainage shall be carried through suitable cross road culverts (twenty four inch (24") minimum diameter) to a natural outlet and turned off the road;
4. All driveway entrances shall be backfilled and shall have adequate culverts (eighteen inch (18") minimum diameter) to carry the side ditch water to a natural drainage outlet. In the event the water in the side ditches will not drain out into a natural drainage channel, drain tile shall be installed to take care of such surface water;
5. All driveways shall be surfaced with sixteen tons of Class "B" gravel or Class "A" crushed stone. Said surfacing shall be spread from the edge of pavement to the right of way line and shall comply with Iowa Department of Transportation Standard Specifications and current Supplementals;
6. During grading construction, the County Engineer shall be furnished inspection reports certified by a registered professional engineer that all work was completed in compliance with Iowa D. O.T. Specifications. After the grade has been completed and drainage structures installed, the road shall be inspected by the County board of Supervisors and Engineer and accepted by the Boone County Board of Supervisors before surfacing is placed;

7. The surfacing that will be accepted by the Boone County Board of Supervisors shall be as follows:
 - A. All subdivision streets shall be paved with nine inch (9") Type "C" Portland Cement pavement, or six inch (6") Type "B" Asphaltic Concrete laid on a six inch (6") Bituminous or Asphalt treated aggregate base and a four inch (4") granular sub base with an average density of 95%. All surfacing operations shall be inspected by a registered professional engineer and all surfacing shall comply with the Iowa Department of Transportation Standard Specifications.
 - B. All streets shall be built to a width of not less than twenty two feet (22') with four foot (4') shoulders on each side, and additional width may be required where justified by traffic needs. No parking will be permitted on pavement or shoulders.
 - C. All grading, drainage and surfacing work shall comply with the current Iowa Department of Transportation Standard Specifications at time of construction.
 - D. All of the above improvements must be built at the expense of the Sub-divider and accepted by the Boone County Board of Supervisors after which the Boone County Board of Supervisors shall establish same as a public highway and assume all future maintenance.
8. The Sub-divider or developer shall submit to the Boone County Board of Supervisors a preliminary plan and profile sheet of the proposed road or roads in the Subdivision. The proposed plan shall show the present ground line, with the proposed grade line, drainage structures, typical cross section and plan of Subdivision including lots, with references to Section Corners for approval of the Board of Supervisors and County Engineer before any construction work is started. Further, if the subdivision is within two (2) miles of the corporate limits of any city or town, such road plans shall also be approved by the City Engineer or City Council of the adjoining municipality before any construction work is started.

Boone County Resolution 2015-12 was adopted April 15, 2015 amending and replacing Boone County Resolution 1992-7.

Foster moved Duffy seconded motion to approved signing the contract between Boone County and OMG Midwest, Inc. d/b/a Cessford Construction Company, LeGrand, Ia for Project STP-S-C008(66)—5E-08 - 1.53 miles from Ringold St in City of Boone to 1.1 miles west of Boone City Limits. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Duffy moved Foster seconded motion to approve signing the Iowa DOT Contractor's Bond for OMG Midwest, Inc. DBA Cessford Construction on Project STP-S-C008(66)—5E-08. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Foster moved Duffy seconded motion to approve signing 2015 Applications for Military Exemption and Homestead Credit as recommended by the Boone County Assessor as follows. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved. **Military & Homestead:** Thomas M. Heck, 1839 330th St, Madrid (Garden Township). **Homestead:** Phillip W. & Tracy Bloomquist, 928 S Story St, Boone; Adam & Emily Ostert, 2346 QW Lane, Madrid (Douglas Township); Kent S. & Amanda A. Petersen, 1555 Q Ave, Madrid (Worth Township); Phillip J. Merkle, 1109 Monona St, Boone; Frederick J. & Alison J. Good, 1315 Mockingbird Ln, Boone (Marcy Township); Dustin & Kali Anderson, 715 W 8th St, Madrid; Stephanie A. Riker, 311 S Tama St, Boone; Dawn M. Wentworth, 1149 242 St, Boone (Marcy Township); Daniel T. Rinehart, 686 Kale Rd, Boone (Yell Township).

Duffy moved Foster seconded motion awarding \$6,000 the Iowa DPH County Substance Abuse Prevention Services Grant for FY16 to Youth & Shelter Services. NO: None. YES: Duffy, Foster and Hollingshead. Motion approved.

Meeting was adjourned at 12:49 p.m.

These minutes were approved this 22nd day of April 2015.

Philippe E. Meier
Boone County Auditor