

Boone County Conservation Board regular meeting
Monday, December 13, 2021
Virtually via Zoom

Members present: Jennifer Schieltz, Greg Stotts, Pat Hagan, Marilyn Jordan
Employees present: Ex. Dir. Katie Healy

Chair Stotts officially called the meeting to order at 4:33 pm

Motion made by Jordan to approve the agenda, 2nd by Stotts, Passed.

Motion to approve minutes of the November 22, 2021 meeting by Jordan, 2nd by Stotts. Passed.

Ex. Dir. Healy reviewed financial information and bills for the month. Schieltz moved and Jordan seconded a motion to approve monthly bills totaling \$14,176.33. Passed.

Old business:

Ex. Dir. Healy gave an update on the Don Williams golf course and clubhouse discussion from last meeting. We have given this year's clubhouse concessionaire 30 days notice that we will not be renewing her contract for next year.

New Business:

Ex. Dir. Healy requested approval to purchase a new ranger vehicle in fiscal year 22/23 for ranger Blaine Sunstrom. His current vehicle is older, with high mileage and not enough hauling capacity for all of his work. A quote from Stivers Ford was presented for a 2022 F-250 for a final price of \$34,988.00 after the State discount. New vehicle inventory is quite low right now and most dealerships have stopped taking orders for 2022 trucks. Therefore, this vehicle is really the only one available for the foreseeable future. Schieltz made a motion to approve this purchase, seconded by Jordan. Passed.

Ex. Dir. Healy presented suggested updates to user fees for 2022. We propose increasing rates for golfing (both daily and annual pass fees), cart usage and storage, and dock rental. We have not raised our rates for a number of years and our rates are already quite low compared to similar locations. Costs have increased year on year, necessitating an increase in fees. Jordan made a motion to approve the new user fees, seconded by Hagan. Motion passed.

The board then elected officer positions for 2022. Marilyn Jordan will be the new Chair, Pat Hagan will be Vice Chair, and Jennifer Schieltz will continue as Secretary. Schieltz moved and Stotts seconded the motion to approve these officers for 2022. Member Al Treloar has relayed his desire to "retire" from the board after many years of service. Thus, the Board of Supervisors will need to take applications and appoint a new 5th member to start in 2022.

The board then discussed staffing considerations for next year. Given the anticipated retirement of golf course superintendent Roger and the open Naturalist/Park Ranger position after Katie Healy's promotion to Executive Director, there is an opportunity to consider re-organizing these employee positions from what they have been in the past. Ex. Dir. Healy feels that the Naturalist

and Park Ranger jobs should be separated, as there is enough work for a Naturalist to focus only on education again. The board reviewed several options for re-structuring the remaining duties of park ranger, national resource technician, and golf course operations. We decided to move forward with hiring just a Naturalist first, and will continue discussing the park ranger and golf position(s) before deciding how to move forward.

The board reviewed the draft "Strategic Planning" document we created that lays out current issues and upcoming decision that need to be made. We plan to send this document to the Board of Supervisors and then schedule a public meeting with them at Don Williams to go over items. We are proposing scheduling this meeting for Wednesday, January 5 during the Supervisors' regularly scheduled meeting day and will check with them about this date.

Open Discussion: none

Jordan moved and Hagan seconded a motion to adjourn at 5:47 pm. Passed.



Greg Stotts, Chair

Jennifer Schieltz, Secretary

