



BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY NOVEMBER 2, 2023

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4TH FLOOR CONFERENCE ROOM
201 STATE ST, BOONE, IA 50036

I. OPEN MEETING AND ROLL CALL

Dennis Lynch
Steve Kieffer
Ruth Berglund
Sam Fisher
Holly Kilstrom

ATTENDANCE: Dennis Lynch, Ruth Berglund, Steve Kieffer, Sam Fisher and Holly Kilstrom

ABSENT:

ALSO, IN ATTENDANCE: Todd Woolston, Sue Woolston, Nick Behrens, and Deanna Anderson

II. APPROVAL OF MINUTES:

A. Approval of October 12, 2023 minutes

Steve Kieffer moved to approve the minutes

Seconded by Ruth Berglund

Holly Kilstrom—yes
Dennis Lynch—yes
Steve Kieffer—yes
Ruth Berglund—yes
Sam Fisher

Motion Carried

III. APPROVAL OF AGENDA

Ruth Berglund moved to approve the agenda

Seconded by Steve Kieffer

Holly Kilstrom—yes
Dennis Lynch—yes
Steve Kieffer—yes
Sam Fisher—yes

Ruth Berglund—yes

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

Public Hearing opened by Chairman Sam Fisher @ 5:35 p.m.

- A. Petition for Variance #2023-011 submitted by Todd Woolston. Mr. Woolston is requesting a 30' front yard variance which would allow him to build a 36' x 32' garage 20' from his west property line.

Chairman Sam Fisher questioned whether Mr. Woolston had spoken to the Home Owners association.

Mr. Woolston stated they had.

Planning Director Mike Salati noted he had received two letters in support of the request from surrounding property owners.

After further discussion Steve Kieffer moved to close the public hearing at 5:42 p.m.

Seconded by Ruth Berglund

Dennis Lynch—yes
Holly Kilstrom—yes
Steve Kieffer—yes
Ruth Berglund—yes
Sam Fisher—yes

Motion Carried

Steve Kieffer moved to approve Petition for Variance # 2023-001 submitted by Todd Woolston to allow for the construction of a 36' x 32' garage to be located 20' from The west property line.

Seconded by Ruth Berglund

Holly Kilstrom—yes
Steve Kieffer—yes

Sam Fisher—yes
Dennis Lynch—yes
Ruth Berglund—yes

Motion Carried

VII. UNFINISHED BUSINESS

A. None.

VIII. NEW BUSINESS

A. None

VIII. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)

A. None

IX. ADJOURNMENT

Respectfully submitted

Wanda Cox

5:30 P.M. –VIA ELECTRONIC TELEPHONE CONFERENCE

[HTTPS://US02WEB.ZOOM.US/J/89340521480?PWD=MLK0dEdMAWZFL2VCbVRpM2xKYzNLUt09](https://us02web.zoom.us/j/89340521480?pwd=MLk0dEdMAWZFL2VCbVRpM2xKYzNLUt09)

MEETING ID: 893 4052 1480

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