



## BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY JANUARY 11, 2024

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4<sup>TH</sup> FLOOR CONFERENCE ROOM  
201 STATE ST, BOONE, IA 50036

### I. OPEN MEETING AND ROLL CALL

Dennis Lynch  
Steve Kieffer  
Ruth Berglund  
Sam Fisher  
Holly Kilstrom

**ATTENDANCE:** Sam Fisher, Steve Kieffer and Holly Kilstrom

**ABSENT:** Ruth Berglund and Dennis Lynch

**ALSO, IN ATTENDANCE:** Tyler and Maggie Lloyd and Carla Stensland

### II. APPROVAL OF MINUTES:

A. Approval of December 14, 2023

Steve Kieffer moved to approve the minutes

*Seconded by Holly Kilstrom*

Holly Kilstrom—yes  
Sam Fisher—yes  
Steve Kieffer—yes

*Motion Carried*

### III. APPROVAL OF AGENDA

Agenda approved as written

Holly Kilstrom—yes  
Sam Fisher—yes  
Steve Kieffer—yes

*Motion Carried*

### IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

**V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)**

A. None

**VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)**

Public Hearing opened acting Chairman Steve Kieffer.

- A. Petition for Variance #2023-015 submitted by Tyler and Maggie Lloyd 958 Jaxsen Pl. The Lloyd's are requesting a front yard setback variance which would allow for a 30 ft x 30 ft residential accessory garage / storage building with a 10 ft front yard setback.

Chairman Sam Fisher opened the public hearing at 5:35 p.m.

Fisher noted the application was very detailed and included a drawing. Fisher asked if the applicants' had any further comments of which there were none.

It was noted Carla Stensland was also present, a neighbor who came to see how the process worked as she too was planning to build an accessory structure.

Steve Kieffer moved to close the public hearing at 5:38 p.m.

***Seconded by Holly Kilstrom***

Holly Kilstrom—yes

Steve Kieffer—yes

Sam Fisher—yes

***Motion Carried***

Chairman Sam Fisher noted he had visited the site and believed due to the road angle and elevation change there would be no site impediment and did not feel there would be a snow drift issue.

Steve Kieffer questioned whether the county engineer had any issues with the proposed variance.

Director Mike Salati noted the engineer had reviewed the application and was agreeable to the request.

Chairman Sam Fisher asked for any other comments of which there were none.

Holly Kilstrom moved to approve Petition for Variance #2023-015 submitted by Tyler and Maggie Lloyd 958 Jaxsen Pl. The Lloyd's are requesting a front yard

setback variance which would allow for a 30 ft x 30 ft residential accessory garage / storage building with a 10 ft front yard setback.

*Seconded by Steve Kieffer*

Steve Kieffer—yes  
Holly Kilstrom—yes  
Sam Fisher

*Motion Carried*

**VII. UNFINISHED BUSINESS**

A. None.

**VIII. NEW BUSINESS**

A. None

**VIII. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)**

A. None

**IX. ADJOURNMENT**

Steve Kieffer moved to adjourn

*Seconded by Holly*

Holly Kilstrom—yes  
Steve Kieffer—yes  
Sam Fisher—yes

Respectfully submitted

Wanda Cox

**5:30 P.M. –VIA ELECTRONIC TELEPHONE CONFERENCE**

**[HTTPS://US02WEB.ZOOM.US/J/89340521480?PWD=MLK0dEdMAWZFL2VCbVRpM2xKYzN  
LUT09](https://us02web.zoom.us/j/89340521480?pwd=MLK0dEdMAWZFL2VCbVRpM2xKYzNLUt09)**

**MEETING ID: 893 4052 1480**

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