



BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY MAY 9, 2024

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4TH FLOOR CONFERENCE ROOM
201 STATE ST, BOONE, IA 50036

I. OPEN MEETING AND ROLL CALL

Dennis Lynch
Steve Kieffer
Ruth Berglund
Sam Fisher
Holly Kilstrom

ATTENDANCE: Sam Fisher, Steve Kieffer and Dennis Lynch

ABSENT: Ruth Berglund and Holly Kilstrom

ALSO, IN ATTENDANCE: Kevin Robinson

II. APPROVAL OF MINUTES:

A. Approval of April 11, 2024

Dennis Lynch moved to approve the minutes

Seconded by Steve Kieffer

Sam Fisher—yes
Steve Kieffer—yes
Dennis Lynch—yes

Motion Carried

III. APPROVAL OF AGENDA

Steve Kieffer moved to approve the agenda

Seconded by Dennis Lynch

Sam Fisher—yes
Steve Kieffer—yes
Dennis Lynch—yes

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

Public Hearing opened by Chairman Sam Fisher

A. Petition for Variance #2024-003 submitted by Teddy Shanks. Mr. Shanks is requesting a variance which would allow for three dwellings to share the access driveway.

Dennis Lynch questioned whether there had been any concerns from the neighbors.

Chairman Sam Fisher noted the neighbor sharing the driveway had not responded and must be happy as well.

Steve Kieffer noted Teddy Shanks owned a tremendous amount of property. Kieffer also noted there were no concerns from the engineer.

Steve Kieffer moved to close the public hearing.

Seconded by Dennis Lynch

Dennis Lynch—yes

Steve Kieffer—yes

Sam Fisher—yes

Motion Carried

Steve Kieffer moved to approve Petition for Variance #2024-003 submitted by Teddy Shanks.

Seconded by Dennis Lynch

Dennis Lynch—yes

Steve Kieffer—yes

Sam Fisher—yes

Motion Carried

- B. Application for Conditional Use Permit # 2024-CON-004 submitted by Kevin Robinson. Mr. Robinson is requesting a Conditional Use permit for a home based business which would allow him to repair vehicles at his property located at 766 320th St Woodward, Ia 50276.

Discussion was held on the limitation of allowing just two vehicles to be stored outside.

Chairman Sam Fisher asked for any comments from the applicant Kevin Robinson.

Robinson stated he had no further comments.

Sam Fisher questioned whether Mr. Robinson was okay with limiting the number of cars to two vehicles in the holding bay.

Robinson noted typically there were no more than two customer cars on the property.

Steve Kieffer moved to close the public hearing.

Seconded by Dennis Lynch

Dennis Lynch was concerned with the limiting of two cars.

Director Mike Salati noted that the number of two cars was a standard for the home based business which automatically applied.

Steve Kieffer moved to approve the application for Conditional Use Permit # 2024-004 submitted by Kevin Robinson.

Seconded by Dennis Lynch

Dennis Lynch—yes

Sam Fisher—yes

Steve Kieffer—yes

Motion Carried

Motion Carried

VII. UNFINISHED BUSINESS

A. None

VIII. NEW BUSINESS

A. None

VIII. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)

A. None

IX. ADJOURNMENT

Steve Kieffer moved to adjourn

Seconded by Holly

Holly Kilstrom—yes

Steve Kieffer—yes

Sam Fisher—yes

Ruth Berglund—yes

Respectfully submitted

Wanda Cox

5:30 P.M. –VIA ELECTRONIC TELEPHONE CONFERENCE

[HTTPS://US02WEB.ZOOM.US/J/89340521480?pwd=MLK0dEdMAWZFL2VCbVRpM2xKYzNLUt09](https://us02web.zoom.us/j/89340521480?pwd=MLK0dEdMAWZFL2VCbVRpM2xKYzNLUt09)

MEETING ID: 893 4052 1480

PASSWORD: 325945

ONE TAP MOBILE

+13126266799,,89340521480#,,1#,325945# US (CHICAGO)

+19292056099,,89340521480#,,1#,325945# US (NEW YORK)

DIAL BY YOUR LOCATION

+1 312 626 6799 US (CHICAGO)

+1 929 205 6099 US (NEW YORK)