



BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY JULY 11, 2024

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4TH FLOOR CONFERENCE ROOM
201 STATE ST, BOONE, IA 50036

I. OPEN MEETING AND ROLL CALL

Dennis Lynch
Steve Kieffer
Ruth Berglund
Sam Fisher
Holly Kilstrom

ATTENDANCE: Dennis Lynch, Ruth Berglund, Steve Kieffer, Holly Kilstrom

ABSENT: Sam Fisher

ALSO, IN ATTENDANCE: Kyle Lehman, Jay Sturtz, Kasey Harken and Brian Crowe

II. APPROVAL OF MINUTES:

A. Approval of May 9, 2024

Ruth Berglund moved to approve the minutes

Seconded by Holly Kilstrom

Holly Kilstrom—yes
Dennis Lynch—yes
Ruth Berglund—yes
Steve Kieffer—yes

Motion Carried

III. APPROVAL OF AGENDA

Ruth Berglund moved to approve the agenda

Seconded by Holly Kilstrom

Holly Kilstrom—yes
Steve Kieffer—yes
Dennis Lynch—yes
Ruth Berglund—yes

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

Public Hearing opened at 5:34 p.m. by Steve Kieffer

- A. Petition for Variance #2024-004 submitted by Nick Zellmer on behalf of Russell Page. Mr. Zellmer is requesting a 15ft front yard variance which would allow for the construction of a 24' x 30' building to be located 35ft from the north property line.

Vice-Chairman Steve Kieffer asked for any comments from the applicant.

Director Mike Salati shared a picture of the proposed building site. He explained the request noting that they were asking for a variance to allow the accessory structure to be built 35' from the north property line. Director Salati also noted the county engineer did not have a problem with the proposal.

Public hearing closed at 5:34 p.m. by Vice-Chairman Steve Kieffer. Mr. Kieffer next asked for any discussion from the board members.

Ruth Berglund moved to approve Petition for Variance # 2024-004 submitted by Nick Zellmer granting the 15' front yard variance.

Seconded by Dennis Lynch

Holly Kilstrom—yes

Ruth Berglund—yes

Steve Kieffer—yes

Dennis Lynch—yes

Motion Carried

- B. Petition for Variance #2024-005 submitted by Kasey Harken on behalf of Landus Cooperative. Mr. Harken is requesting a variance to allow for a 30' x 50' wall sign to be located on a grain bin at 1095 T Ave, Boone, Ia 50036.

Vice-Chairman Steve Kieffer asked for comments from Mr. Casey Harken.

Casey Harken discussed the elevation drawing. He noted they had been constructing two large grain bins at the facility. He stated they wished to put the sign on the far west bin.

Public hearing closed by Vice-Chairman Steve Kieffer, Kieffer next asked for any comments for the board members which there were none.

Ruth Berglund moved to approve Petition for Variance # 2024-005 submitted by Casey Harken on behalf of Landus which will allow for the construction of a 30' x 50' wall sign to be located on the west grain bin.

Seconded by Holly Kilstrom

Ruth Berglund—yes
Holly Kilstrom—yes
Steve Kieffer—yes
Dennis Lynch—yes

Motion Carried

VII. UNFINISHED BUSINESS

A. None

VIII. NEW BUSINESS

A. None

VIII. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)

A. None

IX. ADJOURNMENT

Ruth Berglund moved to adjourn

Seconded by Dennis Lynch

Holly Kilstrom—yes
Steve Kieffer—yes
Dennis Lynch—yes
Ruth Berglund—yes

Respectfully submitted

Wanda Cox

5:30 P.M. –VIA ELECTRONIC TELEPHONE CONFERENCE

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LUT09](https://us02web.zoom.us/j/89340521480?pwd=MLk0dEdMAWZFL2VCbVRpM2xKYzNLUt09)**

MEETING ID: 893 4052 1480

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