



BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY AUGUST 29, 2024

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4TH FLOOR CONFERENCE ROOM
201 STATE ST, BOONE, IA 50036

I. OPEN MEETING AND ROLL CALL

Dennis Lynch
Steve Kieffer
Ruth Berglund
Sam Fisher
Holly Kilstrom

ATTENDANCE: Steve Kieffer, Holly Kilstrom and Sam Fisher
ABSENT: Ruth Berglund and Dennis Lynch
ALSO, IN ATTENDANCE:

II. APPROVAL OF MINUTES:

A. Approval of August 8, 2024

Steve Kieffer moved to approve the minutes

Seconded by Holly Kilstrom

Holly Kilstrom—yes
Sam Fisher—yes
Steve Kieffer—yes

Motion Carried

III. APPROVAL OF AGENDA

Director Mike Salati noted there had been a change to the agenda. He stated the applicant for item “C” had withdrawn their application.

Steve Kieffer moved to approve the agenda

Seconded by Holly Kilstrom

Holly Kilstrom—yes
Sam Fisher—yes
Steve Kieffer—yes

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

Public Hearing opened at 5:33 p.m. by Chairman Sam Fisher

- A. Application for Conditional Use Permit # 2024-CON-005 submitted by Emily McCoy on behalf of Boone County. Boone County is requesting a Conditional Use Permit to allow for the construction of a 225' public safety radio communications tower to be located at 610 H Ave, Ogden, Ia 50212.

Chairman Sam Fisher noted no one was present to speak in regards to the request.

Planning Director Mike Salati noted he could answer any questions and that Emily McCoy had been called out of state and was unable to attend.

Salati discussed the request.

It was noted there had been no objections to the proposed application.

Steve Kieffer moved to approve application 2024-CON-005 submitted by Emily McCoy to allow for the construction of a 225' public safety radio communications tower to be located at 610 H Ave, Boone, Ia.

Seconded by Holly Kilstrom

Holly Kilstrom—yes

Steve Kieffer—yes

Sam Fisher—yes

Motion Carried

- B. Application for Conditional Use Permit # 2024-CON-006 submitted by Joni Miller. Mr. Miller is requesting a Conditional Use Permit to allow for the construction of portable storage buildings to be located at 2415 Boone St, Boone, Ia 50036.

Public Hearing opened by Chairman Sam Fisher at 5:35 p.m.

Chairman Sam Fisher next asked for any comments from Joni Miller.

Mr. Miller had no further comments.

Chairman Sam Fisher questioned whether Mr. Miller had planned to display the buildings onsite.

Mr. Miller stated he did not plan to display the buildings at the site.

Public hearing closed by Chairman Sam Fisher at 5:37 p.m.

Fisher next asked for any comments from the board members of which there were none.

Steve Kieffer moved to approve Petition for Variance # 2024-CON-006 submitted by Joni Miller to allow for the construction of portable storage buildings to be located at 2415 Boone St, Boone, Ia

Seconded by Sam Fisher

Holly Kilstrom—yes

Steve Kieffer—yes

Sam Fisher—yes

Motion carried

- C. Application for Conditional Use Permit # 2024-CON-007 submitted by Mike Wifler. Mr. Wifler is requesting a Conditional Use permit to allow for a camp ground consisting of five or six one bedroom cabins and one two bedroom cabin to be located at 1296 166th Dr, Boone, Ia 50036.

Application Withdrawn

- VII. UNFINISHED BUSINESS**
A. None

- VIII. NEW BUSINESS**
A. None

- VIII. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)**
A. None

- IX. ADJOURNMENT**

Steve Kieffer moved to adjourn

Seconded by Holly Kilstrom

Holly Kilstrom—yes
Steve Kieffer—yes
Sam Fisher—yes

Respectfully submitted

Wanda Cox

5:30 P.M. –VIA ELECTRONIC TELEPHONE CONFERENCE

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LUT09](https://us02web.zoom.us/j/89340521480?pwd=MLk0dEdMAWZFL2VCbVRpM2xKYzNLUt09)**

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