



BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY APRIL 10, 2025

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4TH FLOOR CONFERENCE ROOM
201 STATE ST, BOONE, IA 50036

I. OPEN MEETING AND ROLL CALL

Nate Cottington
Steve Kieffer
Ruth Berglund
Sam Fisher
Holly Kilstrom

ATTENDANCE Nate Cottington, Steve Kieffer , Sam Fisher and Holly Kilstrom

ABSENT: Ruth Berglund

ALSO, IN ATTENDANCE: Ashley McCann, Torey Looft

II. APPROVAL OF MINUTES:

A. Approval of March 13, 2025

Steve Kieffer moved to approve the minutes

Seconded by Nathan Cottington

Voice vote—Unanimous

Motion Carried

III. APPROVAL OF AGENDA

Nate Cottington moved to approve the agenda

Seconded by Steve Kieffer

Voice vote—unanimous

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

Public Hearing opened at 5:32 p.m. by Chairman Sam Fisher

- A. Petition for Variance # 2025-003 submitted by Ashley McCann.
McCann is requesting a variance to allow for the reduction of the required 200' setback for a private stable in the R-1 (Rural Residential) district.

Ashley McCann was present to answer any questions the board may have.

Chairman Sam fisher questioned the proposed setbacks.

McCann stated they planned to be 75' from the eastern border and 100' from the north property line.

Public hearing closed by Chairman Sam Fisher at 5:34 p.m.

Chairman Sam Fisher next asked for any comments from Director Mike Salati.

Salati had no further comments.

Steve Kieffer moved to approve Conditional Use Permit # 2025-003 based on the findings of facts.

Seconded by Nathan Cottingham

Voice vote -- unanimous

VII. UNFINISHED BUSINESS

A. None

VIII. NEW BUSINESS

A. Election of Officers

Steve Kieffer nominated Sam Fisher to continue to serve as Chairman

Seconded by Nathan Cottingham

Sam Fisher nominated Steve Kieffer to continue to serve as Vice-Chairman

Voice vote Unanimous

IX. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)

A. None

X. ADJOURNMENT

Holly Kilstrom moved to adjourn

Seconded by Steve Kieffer

Voice vote Unanimous

Motion Carried

Respectfully submitted

Wanda Cox