



BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY MAY 8, 2025

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4TH FLOOR CONFERENCE ROOM
201 STATE ST, BOONE, IA 50036

I. OPEN MEETING AND ROLL CALL

Nate Cottington
Steve Kieffer
Ruth Berglund
Sam Fisher
Holly Kilstrom

ATTENDANCE Nate Cottington, Steve Kieffer, and Holly Kilstrom

ABSENT: Ruth Berglund and Sam Fisher

ALSO, IN ATTENDANCE:

II. APPROVAL OF MINUTES:

A. Approval of April 10, 2025

Nathan Cottington moved to approve the minutes

Seconded by Holly Kilstrom

Voice vote—Unanimous

Motion Carried

III. APPROVAL OF AGENDA

Nate Cottington moved to approve the agenda

Seconded by Steve Kieffer

Voice vote—unanimous

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

Public Hearing opened at 5:42 p.m. by Vice-Chairman Steve Kieffer

- A. Application for Conditional Use Permit # 2025-CON-004 submitted by Mia & Terry Montang. The Montangs are requesting a Conditional Use Permit to allow for an Event Venue to be located at 750 S Ave, Boone, Ia 50036

The applicant was not present to discuss the request.

Director Mike Salati noted the Montangs had previously applied for and had been issued a Conditional Use Permit to allow for a bed and breakfast had had discussed the possible events center. Salati noted he had received a report from the fire chief indicating that there were some fire code concerns that he needed more information on.

Discussion was held on the application and wording for the Conditional Use Permit.

Nathan Cottington moved to approve the application for Conditional Use Permit with the condition that all fire code requirements be met.

Seconded by Holly Kilstrom

Holly Kilstrom—yes
Nate Cottington—yes
Steve Kieffer—yes

Motion Carried

VII. UNFINISHED BUSINESS

A. None

VIII. NEW BUSINESS

A. None

IX. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)

A. None

X. ADJOURNMENT

Holly Kilstrom moved to adjourn

Seconded by Steve Kieffer

Voice vote Unanimous

Motion Carried

Respectfully submitted

Wanda Cox