



BOARD OF ADJUSTMENT MEETING MINUTES

THURSDAY JUNE 12, 2025

5:30 P.M. – BOONE COUNTY COURTHOUSE, 4TH FLOOR CONFERENCE ROOM
201 STATE ST, BOONE, IA 50036

I. OPEN MEETING AND ROLL CALL

Nate Cottington
Steve Kieffer
Ruth Berglund
Sam Fisher
Holly Kilstrom

ATTENDANCE Nate Cottington, Ruth Berglund and Sam Fisher

ABSENT: Steve Kieffer and Holly Kilstrom

ALSO, IN ATTENDANCE: Brian Madsen

II. APPROVAL OF MINUTES:

A. Approval of May 8, 2025

Ruth Berglund moved to approve the minutes

Seconded by Nate Cottington

Voice vote—Unanimous

Motion Carried

III. APPROVAL OF AGENDA

Ruth Berglund moved to approve the agenda

Seconded by Nathan Cottington

Voice vote—unanimous

Motion Carried

IV. DISCLOSE CONFLICT OF INTEREST AND EX-PARTE COMMUNICATION

A. None

V. CITIZENS COMMENTS ON ITEMS NOT ON THE AGENDA (ADDITIONS TO AGENDA)

A. None

VI. OPEN PUBLIC HEARING(S) AND CONSIDERATION OF APPLICATION(S)

Public Hearing opened at 5:32 p.m. by Chairman Sam Fisher

- A. Petition for a Variance # 2025-004 submitted by Brian Madesen. Mr. Madesen is requesting a 33' front yard variance which would allow him to build a 40' x 60' shop 17' from his front property line.

Brian Madsen noted a variance would alleviate a hardship of having to build the shop too close to the house.

Public hearing closed by Chairman Sam Fisher

Chairman Fisher asked for any comments or concerns from the board members of which there was none.

Ruth Berglund moved to approve Petition for Variance # 2025-004 submitted by Brian Madesen to allow for the construction of a 40' x 60' shop to be located 17' from his front property line.

Seconded by Nathan Cottington

Nathan Cottington—yes

Ruth Berglund—yes

Sam Fisher—yes

Motion Carried

VII. UNFINISHED BUSINESS

A. None

VIII. NEW BUSINESS

A. None

IX. DIRECTOR'S REPORT (PLANNING AND DEVELOPMENT DEPARTMENT)

A. None

X. ADJOURNMENT

Ruth Berglund moved to adjourn

Seconded by Nathan Cottington

Voice vote Unanimous

Motion Carried

Respectfully submitted

Wanda Cox