

Article XII. Administration and Enforcement

Section 12.01 Enforcement

12.01.01 It shall be the duty of the Zoning Administrator to enforce the provisions of this ordinance and to refuse to issue any permit for any building, or for the use of any premises which would violate any of the provisions of said ordinance. It shall also be the duty of all officers and employees of the County to assist the Zoning Administrator by reporting to him/her any seeming violation in new construction, reconstruction, or land uses.

Section 12.02 Zoning Administrator

12.02.01 The Zoning Administrator shall issue all permits and certificates required by this Ordinance.

- A. If the Zoning Administrator shall find that any of the provisions of this ordinance are being violated, he/she shall notify, in writing, the persons responsible for such violations, indicating the nature of the violation and ordering the action necessary to correct it.
- B. The Zoning Administrator shall order discontinuance of illegal use of land, buildings, or structures; removal of illegal buildings, or structures, or of additions, alterations, or structural changes thereto; discontinuance of any illegal work being done; or shall take any other action authorized by this ordinance and the Board of Supervisors to insure compliance with or to prevent violation of its provisions.
- C. The Board of Supervisors may, by resolution, delegate the powers and duties of the office of Zoning Administrator to any other officer or employee of the County or may combine the powers and duties of this office with any other office or position.

12.02.02 A fee in accordance with the schedule of fees on file with the Planning and Development Department shall be charged for each application filed.

Section 12.03 Notifications of Assessor

12.03.01 Pursuant to Chapter 441.18-441.19 of the Code of Iowa, prior to construction, the owner of any proposed new structure shall provide notification to the Zoning Administrator of the nature and intent of the construction. If the construction or use will not require a Zoning Permit (as in the case of a farm exemption), the construction shall still comply with the Agricultural Building Ordinance of Boone County.